



BOYS & GIRLS CLUBS
OF THE EAST VALLEY

DONATION DESCRIPTION FORM

1405 E. Guadalupe Rd., Suite #4 • Tempe, AZ 85283 • (480) 820-3688 • (480) 820-4093 FAX

Bids for Kids

Bon Vivant

Other

PLEASE COMPLETE ENTIRE FORM

Donated Item _____

Fair Market Value

\$ _____

(Value must be stated by donor)

Complete Description

(Include all details regarding the donated item. Please also note color, size, limitations, number of persons, expirations, amenities included, insurance requirements, etc.)

Expiration Date

Exactly how should donor be listed in recognition materials? _____

PHYSICAL ITEMS

TO BE DELIVERED

Date _____

By Whom _____

Phone _____

TO BE PICKED UP

Date _____

Phone _____

Location _____

NON-PHYSICAL ITEMS

GIFT CERTIFICATE ATTACHED

Please submit a Gift Certificate and visual display for non-physical items (i.e., menu, brochure, photos or other related material). Please also attach two (2) business cards.

Would you like more information about (please check box) Special Events Annual Giving Program & Services

Donor Name/Company _____

Contact Person _____

Address _____

City _____ State _____ Zip _____

Phone _____ FAX _____ E-mail _____

Signature of Donor _____

OFFICE USE ONLY

Solicited By _____

Affiliation (Board of Directors, Branch Auxiliary, Event Committee, Staff, etc.) _____

PLEASE NOTE: The Boys & Girls Clubs of the East Valley reserves the right to combine, split or hold items at their discretion if they feel the item may be better utilized for another Club event.

On behalf of our kids . . . Thanks!

White: Office
Yellow: File
Pink: Donor